



**ST JOHN'S CHURCH OF ENGLAND PRIMARY SCHOOL
CHARLTON PARK
KEYNSHAM
BRISTOL
BS31 2NB**

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Dear Parent/Carer

Parent Governor Vacancy

We have an exciting opportunity for a parent to join the Governing Body. The Governing Body must always include Parent Governors elected by parents/carers of pupils at the school, and as a result of the resignation of a Parent Governor due to a change in work and family commitments, we now have a vacancy for one Parent Governor.

Governors play a strategic role within the school – while the Head and staff take day-to-day decisions about the management of the school, Governors take an overview of the work of the school. In a number of different ways, they support the school to be as good a school as it can be, and to provide the best possible opportunities for every child. For more detailed information on governing at St John's, please go to the governors page on the website (it can be found under 'Our School'), or you could talk to any of the current Parent Governors.

Subject to eligibility (see attached statutory guidance), you have the right to stand as a candidate and to propose candidates. Candidates should be proposed and seconded by parents of pupils currently on role at this school. A parent can also nominate themselves (self-nominate). Nominations must be seconded by another parent who is not the spouse or partner of the nominee.

Please note that parents who work at the school for 500 or more hours in the academic year are not eligible to be Parent Governors. However, they are entitled to stand as Staff Governor subject to a suitable vacancy arising.

Nominations should be made on the attached form and returned to the Returning Officer (Mr M. Cottrell) by **Tuesday 23rd March at 12 noon**. It would be helpful if you could include on the nomination form, a brief election statement of not more than 50 words, saying why you would like to be a Parent Governor and what you might bring to the role. Should more than one parent stand for the position, this will form the election statement that will be circulated to parents with the voting slips.

Thank you for your support.

Yours sincerely

M Cottrell
Headteacher

