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7<sup>th</sup> July 2017

Dear Parent/Carers,

You may recall that I wrote to some time ago to advise you that I had commissioned a new website and a new logo for our school. I can now confirm that work on both projects is complete.

### **Website**

The new school website can be accessed at <http://www.stjohnskeynsham.co.uk/>

The site is designed so as to be more easily accessible for use with mobile devices, such as tablets and mobile phones, as these devices are now the predominant way that users access web based materials. This is why the website has been structured with drop down sections that can be expanded and contracted to work more effectively with smaller, hand held mobile information technologies.

We have been working hard with the web hosts and also South West Grid for Learning all week to resolve some set up snags and believe that the website is now ready for an official launch today. I really hope that you enjoy exploring the new site and discovering the new content that we have added.

### **School Logo**

The new school logo can be found on our new website. Having consulted with a focus group that included the clergy, staff, children, parents and governors it was unanimously felt that there was no need to completely redesign our school logo. Instead, it was felt that a refresh of the school's existing logo would be the best option. I hope that you will agree that the design team that worked on the project have done a really fabulous job. The introduction of the bright and colourful stained glass window effect really is vibrant and reflects the life and work of our primary school. The logo is now even more closely aligned to the stained glass window in St John's Church that first inspired its design 57 years ago in 1960.

The school's new logo will be added to all items of school uniform when the next order is placed with our provider, School Trends. The new logo will also be used on the school's letterhead, children's book bags and other items of stationary. School Trends has worked up some uniform samples and these have been placed on display in the school entrance foyer for you to inspect.

I am extremely grateful to the team of individuals that worked so hard to bring these two very significant projects to fruition over the past months.

### **Cashless Office**

Please can I remind everyone that from September 2017 the school office will not accept cheques or cash payments. This is because too much of Mrs Manuel's time is taken up with handling cash, accounting for its receipt, counting it and then taking it to the bank each week, sometimes more than once a week. As we now have an online payment system I want to remove any unnecessary tasks for Mrs Manuel's busy workload, such as handling cash and cheque payments.

### **Heat Wave**

The hot weather is wonderful, but we are all struggling to stay cool and drink enough liquid. Please can you ensure that your child is sent to school with plenty to drink in a water bottle and with sun cream applied. We are doing all we can in school to keep everyone cool and well hydrated. Where possible we've even held some lessons outdoors this week (which the children have really enjoyed!). We continue to keep things under review.

### **Miss Adnitt**

Miss Adnitt will be leaving St John's this Summer. She has decided to move on to pastures new and will be missed. Whilst teaching at St John's Miss Adnitt has led two residential trips to Botley and two highly successful visits to London. Additionally, Miss Adnitt has worked closely with the School/Church Link Group and School Council and has designed the Spiritual Garden which will enhance the area surrounding the Friendship bench next year and she has also ran our Eco-Club and our Gardening Club and the children have really benefitted from Miss Adnitt's skills, knowledge and passion for protecting the world in which we live, and helping children to understand how to help it continue to grow and flourish. We wish Miss Adnitt well.

### **Mrs Morgan**

I am pleased to advise you that following success at interview this week the school has appointed Mrs Morgan to the teaching staff. I would like to extend a warm welcome to Mrs Morgan and look forward to her visiting St John's over the next two weeks as part of her phased induction. Mrs Morgan will join Miss Powell as a new teacher at St John's.

With Mrs Morgan's appointment I am now in a position to finalise the deployment of teaching staff for next year. I will write to you with the staffing arrangements for 2017-18 next week and so in good time before 'Moving Up Morning'.

### **Moving Up Morning**

The children will meet their new teacher on 'Moving Up Morning' and will spend some time in their new classroom. This year 'Moving Up Morning' will take place on Tuesday 18<sup>th</sup> July 2017.

Yours sincerely

Dr M R Cottrell

Headteacher, St John's Church of England Primary School

Deputy Chief Executive Officer and Director of Primary, Wellsway Multi Academy Trust

National Leader of Education

