

# ST JOHN'S CHURCH OF ENGLAND PRIMARY SCHOOL, KEYNSHAM

## CHARGING AND REMISSIONS POLICY

**This policy should be taken and used as part of St John's Church of England School's overall strategy and implemented within the context of our vision, instrument of government, aims and values as a Church of England school.**

### a INTRODUCTION

The School recognises the valuable contribution that the wide range of additional activities, including trips; clubs and residential experiences can make towards pupils' personal, cultural and social education. The School aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

### b CHARGES

#### i) SCHOOL JOURNEYS

The school hopes to continue to organise an annual residential visit, usually of five days duration, during the summer term for children in their final year at the school.

The School reserves the right to make a charge for this activity to cover all associated costs.

The School reserves the right to cancel this activity if parents are reluctant to provide financial support.

#### ii) DAY TRIPS IN SCHOOL HOURS

Occasional day visits will continue to be organised and voluntary contributions will be invited from parents to meet the cost of these. Pupils will not be treated differently according to whether or not their parents have made any contribution.

The School reserves the right to cancel this activity if parents are reluctant to provide financial support.

#### iii) ACTIVITIES OUTSIDE SCHOOL HOURS

The School reserves the right to make a charge for these activities.

#### iv) CHARGING IN KIND

The School may charge for ingredients and materials, or require them to be provided for the following activities, if they occur during the school day. This will be dependent on parents indicating in advance that they wish to own the finished product. These may include:

- a) food related activities
- b) art/craft/needlework
- c) pottery

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v) **GENERAL**

The School may from time to time amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the School from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

c **REMISSIONS**

In circumstances where there may be cases of family hardship which make it difficult for pupils to take part in particular activities for which a charge is made, parents may apply in confidence for the remission of charges, in part or in full. Authorisation of remission will be made by the Headteacher in consultation with the Chair of School.

Agreed by the Full Governing Body: May 2014

Review date: May 2017