

17th April 2020

Writing tasks

This week we will be looking at formal writing. The writing tasks lead up to the final task (task 3).

<p><u>Task 1:</u> <u>LC: Finding the features of a formal letter</u> Look at the example of a formal letter. The letter shows examples of formal vocabulary and formal grammar. Use this example to list examples in the second letter. Once completed, see if you can add your own paragraph using three features you have found.</p>	<p><u>Task 2:</u> <u>LC: Replacing informal language with formal language</u> I have given you a letter written to Mrs Graham complaining about a bad sports day, but there's something wrong – it's too informal! You need to rewrite the letter, making it much more formal by replacing any informal language with formal words/phrases.</p>	<p><u>Task 3:</u> <u>LC: Writing a formal letter</u> Using the model letter given to help you lay out your letter correctly, write your own letter in a formal style. This letter could be a complaint about something you have bought which is not working properly. Use your learning in the tasks 1 and 2 to help you write in a formal style.</p>
<p>No success criteria for this task</p>	<p><u>Success Criteria:</u> <u>MUST (*)</u></p> <ul style="list-style-type: none"> • Alter the opening and closing to formal greetings. • Remove or replace informal words with more formal vocabulary (see 'Formal word mat' for help). <p><u>SHOULD (**)</u></p> <ul style="list-style-type: none"> • Avoid contractions. • Remove or replace informal phrases with more formal phrases. <p><u>COULD (***)</u></p> <ul style="list-style-type: none"> • Use an online thesaurus to avoid repetition of formal vocabulary. 	<p><u>Success Criteria:</u> <u>MUST (*)</u></p> <ul style="list-style-type: none"> • Follow the layout of the given example eg. Address, intro, close etc. <p><u>SHOULD (**)</u></p> <ul style="list-style-type: none"> • Avoid use of contractions • Use formal words and phrases <p><u>COULD (***)</u></p> <ul style="list-style-type: none"> • Include a variety of complex sentences (using subordinate and relative clauses)

Resources to support:

- Task 1: See 'Task 1' for example and tasks
- Task 2: See 'Formal word mat' for support
- Task 3: See 'Model letter' as a guide

Purple Mash

Your task this week is to label the cities of the USA and countries of North America

Instructions to complete this task are below:

- Once you have pressed start, drag the labels to their correct place.
- You can use google maps to help you.

Maths – Time

Find a bus timetable online or maybe as you walk past a bus stop on your daily exercise.

1. Work out how long it would take you to get to Bath from Keynsham.
2. What time would you have to leave your house to get to the bus stop on time?
3. How long would it take you to get to Bristol? Do you have to change buses?

Challenge – What time would you have to leave home to get a train from Keynsham to Bath Spa to get the 13.30 train to London on a Monday?

Extra challenge – Work out $\frac{1}{4}$ of your total journey time. Leave earlier by this amount to make sure you're not late!